To, Date:

Media & Entertainment Skills Council,

522-24, DLF Tower-A,

Jasola, New Delhi- 110025

**Subject: ‘Letter of Intent’ for implementing CSR projects with MESC in the Short-Term Trainings under the Media and Entertainment domain.**

We at [Company’s Name] are writing this letter of Intent to express our interest in implementing CSR Projects with Media and Entertainment Skills Council, for conducting Short-Term Trainings under the Media and Entertainment sector.

We agree to confirm the CSR association with MESC under the below-mentioned Job roles:

|  |  |  |
| --- | --- | --- |
| S. No. | Job Role | Location |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

We will look forward to hearing from you.

Thanks & regards,

(Head of Department’s Name)

(Designation)

(Date)